

October 24, 2024

To Whom It May Concern:

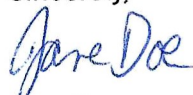
My name is Jane Doe and I am a sixth grade teacher at Hoover Elementary School. I have known John Smith for most of his life. He grew up in my neighborhood and our families have always been close. John spent many hours in my home when he was a teenager and still lives nearby.

John is kind, considerate, and responsible. He is a respected and valued member of our community. He takes care of our home and animals when we are away and often volunteers to help with odd jobs and repairs. I have seen him helping others in our neighborhood in many ways, from shoveling snow out of driveways, to helping an elderly neighbor with her trash cans. John is very involved with our church, and regularly volunteers his time to help with events.

Like many of us, John went through some hard times as he was trying to find his footing as an adult. What impresses me about John is that he takes responsibility for his mistakes and does his best to make things right. He always seeks to better himself and is willing to take on a challenge to accomplish his goals.

Over the past year, I watched John engage in job training and achieve his goal of becoming a licensed electrician. With John's work ethic and desire to help people, I know that he will achieve success.

Sincerely,

A handwritten signature in blue ink that reads "Jane Doe". The signature is written in a cursive style with a large initial "J".

Jane Doe

(530)999-9999